



RULES & REGULATIONS

Eligibility and Allotment of Space:

Exhibitors will be limited to those companies or other entities offering materials, products or services of specific interest to registrants, as determined by Management in its sole discretion. Management also reserves the right to determine the eligibility of any product for display at the Exhibition. Exhibitors shall comply with the Canadian Medical Association Policy Summary on Physicians and the Pharmaceutical Industry, and the Commercial Support Policy of Continuing Education, Faculty of Medicine – University of Toronto. Space allotments will be made by management in keeping, if possible, with preferences and priorities of the Exhibitor concerning location. Management, however, reserves the right to make reasonable changes to booth locations.

Default in Occupancy and Downgrades:

It is understood and agreed to by the Exhibitor that in the event the Exhibitor fails to install product in the assigned exhibit space within the time limit set for installing and opening exhibits, or fails to pay the space rental at the times specified, or fails to comply with any other provisions concerning use of exhibit space, Management shall have the right to take possession of said space for such purposes as it sees fit and the Exhibitor will be held liable for the full rental price of said space. Downgrades in exhibit space are subject to a 25% penalty of the cost of the downgraded space.

Limitation of Liability:

All property of the Exhibitor is understood to remain under the Exhibitor's custody and control, in transit to or from or within the confines of the exhibit hall, subject to the rules and regulations of the Exhibition. Exhibitors are recommended to carry a certificate of insurance for \$2,000,000 Commercial General Liability extended to include: Bodily Injury, Property Damage, Personal Injury, Contractual Liability, Non-Owned Automobile Liability, Products and Completed Operations Cross Liability Clause, and a Severability of Interest Clause; Tenant's Legal Liability of \$100,000. The Exhibitor agrees to make no claim for any reason whatsoever against Management or service contractor for loss, theft, damage or destruction of goods; nor for any damage of any nature, including damage to his business by reason of failure to provide space for his exhibit; nor for any action of any nature of Management; nor failure to hold the Exhibition as scheduled.

Indemnity:

You and, as may be applicable, your corporate affiliates, directors, officers, employees, agents, representatives, successors and assigns, agree to defend, indemnify and hold harmless the Canadian Association of Wound Care ("Wounds Canada") and its corporate affiliates, and their directors, officers, employees, agents, representatives, successors and assigns, from any and all claims, damages, costs and expenses, including reasonable lawyers' fees and disbursements, related to or arising from your participation in any Wounds Canada event, in particular, but without limiting the generality of the foregoing claims advanced against you by attendees for representations made by you to them or services or products sold by you to them, either at or following the event.

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Installation, Exhibiting, Dismantling:

Hours and dates for installation, exhibiting and dismantling shall be those specified by management. The Exhibitor shall be liable for all storage and handling charges resulting from failure to remove exhibit material from the show floor at the time specified by management.

Height Restrictions and Display Limitations:

Display heights must conform to published rules and regulations: 8' (2.44 m) high on the backwall. Exhibitors are not permitted to block sightlines of any neighbouring displays; we ask that you respect those around you and keep your display materials ONLY within your allotted space. Aisles are to be kept free and clear at all times. No materials are allowed within any of the "public" areas (displays or signage at entrance, handouts on tables, people handing out samples, etc.), and regulation of this is at the discretion of Event Management. **If you have any questions about your display set-up, details must be submitted in writing to Maureen Rego (maureen.rego@woundscanada.ca) no later than one month before the event.**

Arrangement of Exhibits:

Management shall have full discretion and authority in the placing, arrangement and appearance of all items displayed by the Exhibitor and may require the replacing, rearrangement or redecorating of any item or booth without liability for costs that may accrue to the Exhibitor as a result of the action. Plans for specially built displays in variance with regulations contained in the agreement must be submitted to management for approval. Special pricing may apply. Exposed parts of displays and/or equipment must be finished or covered in such a manner as not to be unsightly to exhibitors in adjoining booths.

Storage of Packing Crates and Boxes:

The Exhibitor will not be permitted to store oversize packing crates and containers in their booths during the period of the show. Properly marked packing materials will be sorted and returned to the booth by service contractors. It is the Exhibitor's responsibility to mark and identify packing crates and containers.

Restrictions in Operations of Exhibits:

- a. Alcoholic beverages in the exhibition area are strictly prohibited unless approved by Management.
- b. Signs and Illumination: Signs involving the use of neon or similar gases are prohibited. Electric flashing signs must be low intensity and require prior approval of the specifications of their use by Management. Should the wording on any sign or area in the Exhibitor's booth be deemed by Management to be contrary to the best interest of the show, the Exhibitor agrees to make such changes in wording and imagery as may be requested by Management.
- c. Sound: Amplifiers and other sound generating equipment must be operated at levels that will not interfere with other exhibitors nor add unduly to general acoustic discomfort.
- d. Lotteries and Contests: The use of games of chance, lottery devices, musical instruments, carnival barkers and other sideshow practices is permitted only with written permission of Management.
- e. Demonstrations, Souvenirs, Samples: All demonstrations and other sales activities must be confined to the limits of the booth.

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Subletting:

The Exhibitor agrees not to assign, sublet or apportion space, or any part thereof allocated to such exhibitor without prior written permission of Management.

Care of Premises:

The Exhibitor is liable for any damage caused to building, floors, walls, columns, and to standard booth equipment or other exhibitors' property. Application of labels, tape, paint, lacquer, adhesives or other coatings to building columns, floors and wall or to standard booth equipment is strictly prohibited.

Safety and Public Policy:

- a. Compliance: The Exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized local, provincial and federal governing bodies concerning fire, safety and health and environmental requirements, together with the rules and regulations of the operators and/or owners of the property wherein the Exhibition is held.
- b. Inflammable Materials: All booth decorations must be flameproof and all hangings must clear the floor.
- c. Electrical Code: Electrical wiring and fixtures must conform to all national and regional electrical codes and safety regulations. If inspection indicates that Exhibitor's display is not in compliance with regulations, or otherwise constitutes a fire or safety hazard, the right is reserved to cancel all or such part of the display that is irregular, and effect the removal of same at Exhibitor's expense.

Union Labour and Official Contractor:

Management will select official contractors to provide certain services and equipment to exhibitors at the show facility during installation, Exhibition and dismantling. Exhibitors will be advised by Management of these contractors, their services provided and rates in advance of the Exhibition. The Exhibitor agrees to abide by and comply with rules and regulations concerning local unions having agreements with the show facility or with authorized contractors employed by Management.

Designated Entrances:

All persons, articles, exhibits, displays and property of any kind and description shall be moved into and out of the building only through those entrances and exits the event management and the conference venue have designated. Only hand-carried items may be transported through the doors of the facility.

Staffing of Exhibits:

Exhibitors are required to maintain staff in their exhibits at all times during the hours of the event. We suggest you retain staff in your booth until event management has had time to clear the aisles of attendees each day at the closing of the show. Security is an added problem when booths are not manned.

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Move Out:

The Exhibitor agrees to remove exhibit equipment and materials from the Exhibition premises by the date advised by Management, and such removal of materials will be in full compliance with any environmental and other pertinent requirements. In the event the Exhibitor does not remove their exhibit and material from the Exhibition premises by the conclusion of the scheduled move out, Management reserves the right to force freight the exhibit and materials. All costs incurred with the forced freight process will be the responsibility of the Exhibitor.

Cancellation:

Notification of cancellation must be made in writing. Any cancellations more than 90 days prior to the show are subject to a 50% penalty. Cancellations made within 90 days obligate the exhibitor to full payment of the rental and forfeiture of all monies paid. Any exhibit space not occupied by the end of the exhibitor move-in period will be forfeited by the contracting exhibitor. Such space may be resold, reassigned, or reused by Wounds Canada without refund of rental fee.

Cancellation or Curtailment of Show:

Management reserves the right, at its sole discretion, to change the date or dates upon which the show is to be held and shall not be liable in damages or otherwise by reason of any such change.

Regulation Compliance:

If applicable, medical products and services being displayed must comply with Government and/or Health Canada and/or industry regulations.